

致： 中銀國際英國保誠信託有限公司
香港太古城英皇道 1111 號
15 樓 1507 室

To: BOCI-Prudential Trustee Limited
Suite 1507, 15/F, 1111 King's Road,
Taikoo Shing, Hong Kong

FORM ER-CHG(VC)

中銀保誠簡易強積金計劃
BOC-PRUDENTIAL EASY-CHOICE MANDATORY PROVIDENT FUND SCHEME

參與計劃編號 (公司專用)
Participating Scheme No. (Official use only)

注意 Note: 1. 請注意,任何與強制性供款或自願性供款有關之修改,若會損害成員在註冊計劃下的既有利益或累算權益,則該項修改須在獲得強制性公積金計劃管理局的批准後方可生效。
Please note that any changes relating to Mandatory Contribution or Voluntary Contribution that will alter to a member's detriment his/her vested benefits or accrued rights under a registered scheme would require approval from the Mandatory Provident Fund Schemes Authority before the change can take effect.
2. 請以英文正楷填寫。Please complete in BLOCK LETTERS
3. 此表格須於生效日期前 3 個月送交受託人。This form should be delivered to the Trustee at least 3-month prior to the effective date.
4. 自願性供款率於每一計劃財政年度只可更改一次。Voluntary Contribution rates can only be changed once in each Scheme Financial Year.

甲部 僱主資料及生效日期 Part A EMPLOYER DETAILS & EFFECTIVE DATE OF CHANGE

僱主名稱 Name of Employer	生效日期 Effective Date
	日 DD 月 MM 年 YYYY

請從乙部或丙部中填寫適用者。Please complete Part B or Part C whichever is appropriate

乙部 新增 / 更改自願性供款資料 Part B DETAILS OF ADDITION / CHANGE OF VOLUNTARY CONTRIBUTION

本公司之自願性供款作以下修正 We change our instruction of making Voluntary Contribution as follows:
 新增 ADDITION 更改 CHANGE (請於適用者加上“✓”號。Please tick whichever is appropriate.)

(i) 自願性供款基準 Basis of Voluntary Contribution

- 有關入息 x 供款比率 Relevant Income x Contribution Rate
- (有關入息 x 供款比率) - 強制性供款 (Relevant Income x Contribution Rate) - Mandatory Contribution Amount
- (有關入息 - 法定有關入息上限) x 供款比率 (Relevant Income - Statutory Maximum Level of Relevant Income for Mandatory Contribution) x Contribution Rate
- 基本薪金 x 供款比率 Basic Salary x Contribution Rate
- (基本薪金 x 供款比率) - 強制性供款 (Basic Salary x Contribution Rate) - Mandatory Contribution Amount
- (基本薪金 - 法定有關入息上限) x 供款比率 (Basic Salary - Statutory Maximum Level of Relevant Income for Mandatory Contribution) x Contribution Rate
- 每一供款期的固定金額 A fixed amount in each contribution period 僱主供款 Employer's contribution HK\$ _____

(ii) 成員類別 Member Category

僱員成員類別(如適用) Categories of Employee Member (if applicable)	服務年資(如適用) Years of Service (if applicable)	僱主供款百分比 Employer's Contribution Rate%	歸屬比例選擇 Vesting Scale Option (請參考以下第(iii) b 部 Please refer to Part (iii)b below)
			<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C
			<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C

(iii) 僱主自願性供款之歸屬比例 Benefit Vesting Scale in respect of Employer's Voluntary Contribution

(a) 利益歸屬是按下列基礎計算服務年資 Length of service for vesting of benefits should be based on:-

- 完成參與計劃會籍年期 Completed year(s) of Membership in the Participating Scheme
- 完成為僱主服務年期 Completed Year(s) of Service with Employer
- 其他,請註明 Others, please specify: _____

(b) 歸屬比例選擇 Vesting Scale Option:-

完成年期 Completed Year(s)	僱主自願性供款百分比 Employer's Voluntary Contribution Rate %			完成年期 Completed Year(s)	僱主自願性供款百分比 Employer's Voluntary Contribution Rate %		
	選擇 Option A	選擇 Option B	選擇 Option C (自訂比率 Customized Scale)		選擇 Option A	選擇 Option B	選擇 Option C (自訂比率 Customized Scale)
<1	0	0		6	60%	60%	
1	10%	0		7	70%	70%	
2	20%	0		8	80%	80%	
3	30%	30%		9	90%	90%	
4	40%	40%		10	100%	100%	
5	50%	50%		>10	100%	100%	

(iv) 非法定僱員退休年齡 Non-Statutory Retirement Age for all Employees

(a) 非法定正常退休年齡 _____。Non-Statutory Normal Retirement Age _____。

(b) 非法定提早退休年齡 _____ 及 _____ 服務年資。Non-Statutory Early Retirement Age _____ with _____ Years of Service.
非法定正常 / 提早退休年齡利益歸屬比例: Benefits Vesting on non-statutory normal/early retirement age:
 100%
 比例與終止服務相同並列明於乙部(ii)及(iii)部份。Same percentage as termination of employment as indicated in Part B (ii) & (iii) above.

註 Remarks: 就僱主自願性供款所訂的僱員退休年齡可與強制性供款所訂的有所不同。The retirement age for Employer's Voluntary Contributions can be different from that which applies to Mandatory Contributions.

丙部 停止自願性供款通知 Part C NOTIFICATION OF STOP MAKING VOLUNTARY CONTRIBUTION

我們將由上述甲部生效日期起停止作出自願性供款。We will STOP MAKING voluntary contribution on and after the effective date as specified in Part A above.

丁部 聲明及簽署 Part D DECLARATION AND SIGNATURE

1. 我們確認如僱員成員之累算權益因歸屬比例更改而有所減少時,我們須得到受影響之僱員成員之書面同意,否則不能作出有關更改。We confirm that if a change in the vesting scale will result in a reduction of the Employee Member's accrued benefits, we shall not be allowed to effect such a change unless the prior written consent of the Employee Member concerned has been obtained.
2. 我們確認以上更改已於三個月前書面通知計劃下的有關僱員成員。We confirm that we have notified the relevant Employee Member(s) with 3 months' prior written notices of the above changes.

授權簽署及公司印章 Authorized Signature(s) with Company Chop

日期 Date

公司專用 For Official Use Only

Input by:	Date of Input:
Verified by:	Date of Verification: